

**Glimpse
Of**

BCG | **B. C. Gupta & Company**
Chartered Accountants

Foreword

I am pleased to welcome you to **B. C. Gupta & Company**, Chartered Accountants, a newly established professional firm committed to serve Auditing, Accounting, Taxation, Secretarial, Investment Modeling, Structural Finance and Management Consultancy. In offering these services, we are committed to delivering value and excellence. As a firm, we aim to promote transparency, accountability and leadership in financial audit matters, providing timely, efficient, cost effective and value adding financial information to all levels of enterprises. Our non-audit engagements also perform with high level of ethical standards and we believe value for money to our clients for every single penny of our professional services. Our in house experts and hands-on approach enable us to understand and work with our clients in dealing with new challenges and opportunity they face every day. I hope the information you find in this profile will be useful and will communicate the Vision, Mission and Values of **B. C. Gupta & Company**.

Biddut Chandra Gupta FCA
Managing Partner & CEO



Value Proposition

B. C. Gupta & Company is an auditing firm licensed to practice as public accountant and financial/tax consultants. The firm is managed by chartered accountants, associates and support staff. We have realized considerable growth serving both the corporate and other sectors, buoyed by our focus and vision. The firm is also dealing with financial and management consultancy matters.

We place a lot of emphasis in the constant communication with client's management throughout the course of our engagement. This has a great influence on the effectiveness of our performance, and in meeting the clients' expectations.



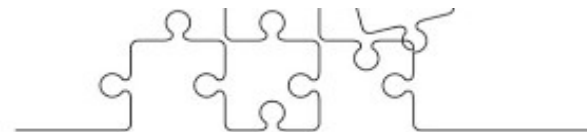
Is thriving excellence is our oath to our services by creating superior value creation and technology, create rewarding career opportunities and maintain sound professional standards.



Is to be the partner of choice for professional services in SME sector of Bangladesh and Asia Pacific Region.



- Professional judgement
- Honesty & Integrity
- Dependable
- Innovation & Creative
- Commitment & Consistency
- Efficiency



Management Team



BIDDUT CHANDRA GUPTA FCA
Managing Partner & CEO

Mr. Biddut Chandra Gupta is a Fellow Chartered Accountant and a member of the Institute of Chartered Accountants of Bangladesh. He obtained Master of Business Studies from National University. He has 16 years of professional experience in leading local & multinational companies. He served as Chief Financial Officer in Molla Salt Group, Bengal Group of Industries. He started his career as a Management Trainee Officer in Singer Bangladesh Limited. Mr. Gupta is a well versed man in all aspects of accounting & financial management ranging from statutory audit, independent review of FS, review engagement and performing agreed-upon procedures, due diligence, mergers & acquisitions, corporate restructuring, valuation (business/ share valuation, fixed assets valuation, direct tax, indirect tax, other regulatory services, special advisory to many local businesses.



ABU ZAFOR MD. KIBRIA FCA
Senior Advisor

Mr. Kibria is a Fellow Chartered Accountant and a member of the Institute of Chartered Accountants Bangladesh. He obtained a Master of Professional Finance from the Faculties of Business Studies, University of Dhaka. He has over 23 years of diversified experience in the Electronics & Home Appliance, FMCG, Manufacturing, and Developer industry. Presently Kibria is working as Head of Credit of Singer Bangladesh Limited (PLC). He joined Singer Bangladesh Limited in 2009 as the Head of Internal Audit & Compliance. Subsequently, he assumed the role of Head of Consumer Service in 2018 and Head of Credit in 2022. Before joining Singer Bangladesh Limited, he held the key responsibilities of different departments across core management at Eastern Progressive Shoes Industries Ltd, Bengal Group of Industries, and Foresight Builders Limited.



MASUDUR RAHMAN CISA

Advisor, Information Technology

Masudur Rahman brings over 15 years of experience safeguarding critical IT infrastructure and data. Currently serving as Vice President and Subject Matter Expert (SME) on Cloud Computing within Barclays Internal Audit department, he leverages in-depth knowledge of cloud security and IT auditing methodologies to ensure the bank's cloud-based systems are secure, compliant, and optimized. Barclays is one of the largest and most respected banks in the world, with a global footprint encompassing operations across multiple continents. Prior to joining Barclays, Mr. Rahman honed his expertise in diverse environments, including serving as a lecturer at UK universities and working as a freelance security consultant.

He is also a recognized thought leader in his field, with published research papers on cloud security and regular speaking engagements at prestigious industry conferences such as ISACA Europe, ISACA Northern England, and the ISACA London Chapter. This combination of experience and academic contributions allows him to bring a uniquely informed and comprehensive perspective to his IT audit advisory services.

Mr. Rahman holds an MSc in Computer Security & Audit from the University of Greenwich, a PgD in Information Security and Assurance from the School of Information Risk Management, London. Mr Rahman also hold professional qualifications including Certified Information System Auditor (CISA), Certified Cloud Security Professional (CCSP), and Certificate in Internal Audit & Business Risk credentials.



SHANZOY SARKER

Advisor, Financial Services

Mr. Sarker brings more than 17 years of professional experience in the field of Corporate Finance, Financial Restructuring, Project Financing, Club Finance, Foreign Finance (IFC, FMO, ADB, LBBW & IDCOL), ECA Finance, Green Finance, Loan Rescheduling. He has vast experience of Banking company incorporation procedurals.

Mr. Sarker has been engaged as Chief Financial Officer, ABA Group. Prior to this, he had served as General Manager, Corporate Finance of Bengal Group of Industries. Before that he also served as Assistant Manager of Pran-RFL Group. During this period, he played a key role in the growth of the company. He has completed his Master Degree in Accounting from Jagannath University and he also completed MBA in Finance from ASA University Bangladesh.



DARUL AWAM TUHIN FCS

Advisor, Corporate Affairs

Mr. Darul Awam Tuhin brings more than 17 years of professional experience in the field of Corporate Laws, Corporate Restructuring, Merger & Amalgamation, Capital Raising, Foreign Direct Investment, Joint Ventures, Corporate Governance, Secretarial Audit and Human Resource Management. He takes keen interest in Company Law and Securities Law matters.

Mr. Tuhin has been engaged as General Manager, Company Affairs & Company Secretary of Quasem Industries Limited. Prior to this, he had served as Company Secretary of Bengal Group of Industries. Before that he also served as Assistant Company Secretary of RAK Ceramics Bangladesh Ltd. During this period, he played a key role in the growth of the company. He is a Fellow Member of the Institute of Chartered Secretaries of Bangladesh (ICSB). He holds PGDHRM from BiMS and LL.B. from National University. Mr Tuhin also holds BBA & MBA in Accounting & Information Systems from Rajshahi University.



TANMAY KUMAR SAHA
Consultant, Direct Taxation

Mr. Saha has been passed more than 18 years in the field of Direct Tax. He has completed Certificate Level and Professional level from The Institute of Chartered Accountants of Bangladesh. He took his Postgraduate from Jagannath University, Dhaka.

Mr. Saha has also vast experience in Audit, Accounting, Finance, and Direct Taxation practice and advisory. He did L.L,B from National University and secured the Income Tax Practitioner license form NBR too. Presently he works with KUEHNE+NAGEL. Before his present responsibility he worked with Graton Bangladesh Ltd as Head of Taxation. Earlier he worked in Taxation department of Ahmed Mashuque & Co., Chartered Accountants.



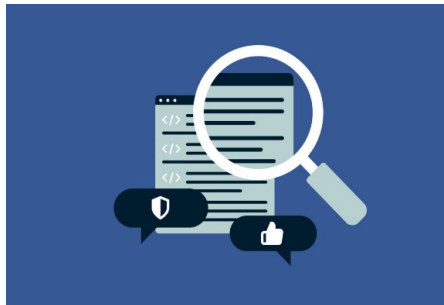
LUTFUR RAHMAN BIPLOB
Consultant, Indirect Taxation

Mr. Lutfur has been passed more than 17 years in the field of In Direct Tax. He has completed Certificate Level and Professional level from The Institute of Chartered Accountants of Bangladesh. He took his Postgraduate from Jagannath University, Dhaka.

Mr. Lufur has also vast experience in Audit, Accounting, Finance, and Direct Taxation practice and advisory. He did L.L,B from National University and secured the Income Tax Practitioner license form NBR too. Presently he works with Linda Bangladesh Limited. Before his present responsibility he worked with Esquire Group as Head of Taxation. Earlier he worked in Taxation department of GlaxoSmithKline Bangladesh and Ahmed Mashuque & Co., Chartered Accountants.

High Quality Personalized Services

Professional service excellence is defined as bringing genuine value to your company, promptly recognizing and meeting your unique demands, and being adaptable. Accounting software and cutting-edge audit and tax procedures form the foundation of our expert services. Our extensive and profound experience working with a variety of clients and industries provides us an advantage in the caliber of our work.



AUDIT & ASSURANCE SERVICES

- ✓ Statutory Audit
- ✓ Special Audit
- ✓ Management Audit
- ✓ Cost Audit
- ✓ Internal Audit
- ✓ IT Audit
- ✓ Any Other Review Engagement

ACCOUNTING & COMPILATION SERVICES

- ✓ Preparation of Accounting Manual
- ✓ Formulation of Chart of Accounts reviewing business process
- ✓ Book Keeping
- ✓ Setting up Accounting System/Software
- ✓ Accounts Compilation
- ✓ Process Consultancy of Integrated Accounting System
- ✓ Master Budget Preparation
- ✓ Variance Report
- ✓ Causes Report to Variance
- ✓ MIS Report
- ✓ Periodical Inventory Valuation/Stock Count
- ✓ Fixed Assets Verification
- ✓ Bank Reconciliation
- ✓ Receivable Management
- ✓ Compliant support service of TAX, VAT, BIDA, BB and RJSC
- ✓ IFRS Interpretation and Clarification



TAXATION

Direct Tax

- ✓ Tax Due Diligence
- ✓ Tax Planning
- ✓ Company's income tax return, attending hearing at DCT's level from time to time and finalization of Income Tax assessment
- ✓ Tax Appeal and Tribunal hearing and finalization
- ✓ Association to Appeal to High Court against Tribunal Order



Indirect Tax

- ✓ VAT Due Diligence
- ✓ VAT Planning
- ✓ Maintaining VAT BOOKS and Support Documentation
- ✓ Vendor Reconciliation for VAT Credit
- ✓ VAT MIS Preparation and Reporting
- ✓ Computation of eligibility of IN-PUT VAT Credits
- ✓ Computation of final VAT Liability
- ✓ Filling of VAT Return and other Documents
- ✓ Filling Price Declaration
- ✓ VAT Appeal & Tribunal hearing

CORPORATE LAW

- ✓ Name clearance, preparing & registration Memorandum & Article of Association in accordance with Companies Act.
- ✓ Preparing & submission of Annual Return to RJSC (regular compliant company)
- ✓ Business Restructuring Services, Merger and Acquisition / Joint Venture and Business Collaboration
- ✓ BEPZA-EPZ/BIDA Permission & Project set up with all legal & logistic support
- ✓ Setting up Provident, Gratuity, Pensions Funds and recognition
- ✓ Due diligence & Preparation of Road Map / Guideline for Public Issue & listing in the Stock Exchange
- ✓ Repatriation of Dividend, Royalty & other approval for outward remittance from Bangladesh & other secretarial services

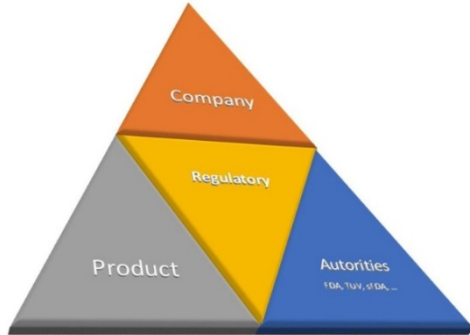


SERVICE TO FOREIGN SETUP



- ✓ Liaison Office, Branch Office Permission from BIDA
- ✓ Expatriate Work Permit from BIDA
- ✓ Quarterly report submission to Bangladesh Bank & others statutory authority
- ✓ Opening of Bank Account for Liaison office
- ✓ Expatriate BIDA Permission
- ✓ Expatriate VISA Assistance
- ✓ Foreign Party Commercial Agreement Drafting and Approval from BIDA and BB
- ✓ Cancellation of permission of Liaison Office from BIDA and Bangladesh Bank

BUSINESS SUPPORT SERVICES (OTHER LAWS)



- ✓ Trade License
- ✓ Trade Mark Registration (class/category wise)
- ✓ Export Registration Certificate (ERC)
- ✓ Import Registration Certificate (IRC)
- ✓ Bond License/ Environment /Fire/Others

FINANCIAL ADVISORY & CONSULTANCY SERVICES

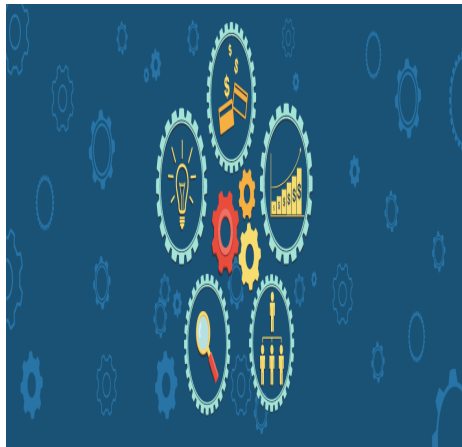


- ✓ Financial Feasibility
- ✓ Financial Re-structuring
- ✓ Project Loan Finance
- ✓ Working Capital Finance
- ✓ Invoice Discounting and Factoring
- ✓ Term Loan Finance
- ✓ Overdraft Finance
- ✓ LC Finance
- ✓ TR Finance
- ✓ Foreign Loan Arrangement
- ✓ Loan Re-Scheduling
- ✓ Investment related Due Diligence



BUSINESS PLAN & VALUATION

- ✓ Strategy and business model development
- ✓ Financial Forecast Development
- ✓ Pitch Deck (investor presentation) Preparation
- ✓ Business Plan Review
- ✓ Business Plan Writing
- ✓ Market Research
- ✓ Business Valuation



BUSINESS PROCESS CONSULTANCY

- ✓ Forms/MIS Report
- ✓ Business Process Reviews
- ✓ Business Process Improvement/ Re-engineering
- ✓ Process Transformation
- ✓ Efficiency Analysis
- ✓ Standard Operating Manuals
- ✓ Finance & Accounting Policies
- ✓ Human Resources Policies
- ✓ Payroll Management
- ✓ Receivable Credit Policy



BUSINESS PROCESS OUTSOURCING

- ✓ Preparation of Budget and MIS
- ✓ Costing and Pricing
- ✓ Cash Flow Management
- ✓ Strategic Financial Planning and Forecasting
- ✓ Risk Management, Corporate Planning and Internal Control Setting
- ✓ Accounting Staff Training
- ✓ Training on Finance for Non-Financial Staff

Contact Us:

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